



New West Farmers Market

EMPLOYMENT OPPORTUNITY: Summer Children's Program Coordinator (Updated)

New West Farmers Market Society is seeking an innovative, food-loving, community-oriented candidate to join our team as our Summer Children's Program Coordinator.

New West Farmers Market Society operates a mid-sized, year-round farmers market based in New Westminster, BC. Reporting to the Market Manager, the Summer Children's Program Coordinator is responsible for spearheading the creation of a Summer Children's Program and working with the Market Manager and Market Assistant to create an amazing summer season for our community.

The ideal candidate would be:

- people-person;
- good with children;
- community oriented;
- organized and detailed;
- ability to lift 40lbs;
- able to take direction;
- works well in a team;
- comfortable with administrative tasks

Preference will be given to candidates who have an understanding and/or interest in food, sustainability and food security issues, regularly visit farmers markets in the region, and have experience with children.

Summary of Position and Responsibilities:

The Summer Children's Program Coordinator is expected to attend most Summer Market dates for the duration of the contract (every Thursday, May 23rd to August 29th), however, if volunteers are trained to run the booth the Summer Children's Program Coordinator does not also need to attend. The Summer Children's Program Coordinator will have the unique opportunity to assist the NWFM with the creation and implementation of a new children's program. This program will feature learning experiences and activities that centre on nutrition, farming, sustainability and the environment. The successful candidate will work as part of the New West Farmers Market Team to plan out programming, coordinate supplies, manage volunteers (if needed), marketing, day of market activity management and any further duties that come with the creation and implementation of this program. The candidate will be required to supply their own computer and have regular internet access to work between weekly markets.

Terms of Contract:

- ASAP - August 31, 2019, 30 hours per week
- Wage - \$12.65/hr until May 31st, 2019, \$13.85 beginning June 1st

How to Apply:

Please forward a cover letter and resume, describing how your background and experiences meet the above criteria to lily@newwestfarmers.ca by **May 9th at 5pm**.

The anticipated start date would be the **week of May 13th**.

Please Note: This is a Canada Summer Jobs Grant position.

Candidates must be between 15-30 years of age; a Canadian Citizen, permanent resident or a refugee with protection conferred under the Immigration and Refugee Protection Act; and is legally entitled to work in British Columbia.

We have expressed intent to hire someone who is from an underrepresented group or has additional barriers to the labour market such as a recent immigrant or refugee youth, youth with no previous employment history, Indigenous youth, Youth with disabilities, visible minorities and LGBTQ2 youth.

The successful candidate may be required to submit a criminal record check.

We thank all applicants, however, only those shortlisted for interviews will be contacted.